

M.S.P. Mandal's



DEOGIRI INSTITUTE OF TECHNOLOGY AND MANAGEMENT STUDIES,
DEOGIRI COLLEGE CAMPUS, STATION ROAD,
AURANGABAD

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Dr. Bhaskar S. Jadhav
Director

Date: 7th Aug. 2019

NOTICE

The First Internal Quality Assurance Cell meeting of our Institute is being scheduled on 8th Aug. 2019 at 2:00PM in the Director's office of the Institute.

Agenda

1. To confirm the constitution of the IQAC cell at the Institute.
2. To Allocate the criterias for effective organizing of the work.
3. To prepare the Institute for the First cycle of the NAAC
4. Any other discussion with the permission of the chairman.


Co-Ordinator
IQAC DITMS
A'bad.


DIRECTOR
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Dr. Bhaskar S. Jadhav
Director

Minutes of the Meeting

Meeting No. 1.	Date: 8th Aug.. 2019	Time 2:00 pm
Present Members: 14	Dept/Committee: IQAC	

The first meeting of the internal quality assurance cell for the Academic year 2019-20 was held on 8th Aug,2019, at 2:00 pm in the Director's office at DITMS. The meeting was chaired by Director Dr. B.S.Jadhav. The following Agenda Items were discussed during the meeting and it was unanimously resolved to implement the same.

Agenda	Resolutions
1.To confirm the constitution of the IQAC cell at the Institute.	The Director announced the Constitution of IQAC in the Institute. It was further proposed that Dr. Pallavi Bhalerao would act as coordinator of IQAC and also announced members for IQAC
2. To Allocate the criterias for effective organizing of the work.	It was resolved unanimously to assign the seven criterias for effective working to the members of IQAC. The criterias are assigned Criteria I - Dr. Umesh Malpani Criteria II -Mrs. Rashmi Kumaria Nitwane Criteria III - Dr. Vaishali Bhagile Criteria IV - Mr. Mayur Jadhav Criteria V - Mr. Rajendra Motinge Criteria VI - Dr. Pallavi Bhalerao- Deshpande Criteria VII - Mr. Shriram L. Pokharkar.
3.To prepare the Institute for the NAAC First cycle.	Director of the Institute shared the circular by NAAC and explained that DITMS would undergo the process of NAAC for the first cycle.

	It was decided and resolved that the Institute has to prepare for the First cycle of NAAC under the guidance of Mentor Institute and Manual Framework of NAAC updated timely.
4. Any other discussion with the permission of the chairman.	The chairperson Dr. B.S.Jadhav guided the IQAC team and explained the importance of Quality initiatives for effective performance for the Institute.

The meeting was adjourned after the vote of thanks to the chair.


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Dr. Bhaskar S. Jadhav
Director

Date: 8th Aug. 2019

NOTICE

The Internal Quality Assurance Cell meeting is scheduled on 10th Aug. 2019 at 2:00PM in the Director's office of the Institute.

Agenda

1. To read and confirm minutes of the last meeting.
2. To Prepare a Departmental Calendar for the academic year 2019-20
3. To prepare a blueprint for departmental orientation.
4. The syllabus design for bridge courses.
5. To prepare plan for Continuous Internal Evaluation
6. To Form ICC committee.
7. Any other discussion with the permission of the chairman.


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Dr. Bhaskar S. Jadhav
Director

Minutes of the Meeting

Meeting No2.

Date 10th Aug., 2019

Time 2:00 pm

Present Members: 14

Dept/Committee: IQAC

The Second meeting of the internal quality assurance cell for the Academic year 2019-20 was held on 10th Aug, 2019, at 2:00 pm in the Director's office at DITMS. The meeting was chaired by Director Dr. B.S.Jadhav. The following Agenda Items were discussed during the meeting and it was unanimously resolved to implement the same.

Agenda	Resolutions
1. To read and confirm minutes of the last meetings.	Minutes of the previous meeting were confirmed.
2. To Prepare a Departmental Calendar.	It was decided to prepare the departmental calendar by the Department BBA, BCA and BSc.(CS) for keeping harmony in the working of all three departments. It was also resolved that the departmental calendar should be prepared in line with the Academic calendar prescribed by Dr. Babasaheb Ambedkar Marathwada University.
3. To prepare blueprint departmental orientation.	After the discussion it was resolved that every Department should prepare course outcomes, as well as program outcomes in detail and share this with the students.
4. The syllabus design for bridge courses.	After the discussion, each department needs to design a bridge course and submit a syllabus copy to the Director.
5. To prepare plan for Continuous Internal Evaluation	It was resolved that a separate meeting needs to be conducted with the Internal exam committee to design a continuous Internal Evaluation system keeping in view the upcoming semester exam for October /Nov. 2019. IQAC should insist on the continuous internal evaluation for getting better results for the semester.

6. To form an Internal Complaint Committee.	After the discussion it was resolved that the Internal Complaint Committee should be constituted as per rules.
7. Any other discussion with the permission of the chairman.	The chairperson Dr. B.S.Jadhav guided the IQAC team and explained the importance of Quality initiatives to enhance quality.

The meeting was adjourned after the vote of thanks to the chair.


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Dr. Bhaskar S. Jadhav
Director

Date: 16th Sept. 2019

NOTICE

All the Faculty members are hereby informed to attend for the IQAC meeting scheduled on 18th Sept. 2019 at 2:00 pm in the Director's office of the institute.

Agenda

1. To read and confirm minutes of the last meeting
2. To discuss the Manual Framework of NAAC
3. To attend the workshops organized by the Parent Institute.
4. To opt for quality MoU's.
5. To discuss and design Perspective plan for the period of 2019-24.
6. To form a student Association.
7. Any other discussion with the permission of the chairman.


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Dr. Bhaskar S. Jadhav
Director

Minutes of the Meeting

Meeting No3.

Date 18th Sept. 2019

Time 2:00 pm

Present Members: 14

Dept/Committee: IQAC

The third meeting of the internal quality assurance cell for the Academic year 2019-20 was held on 18th Sept., 2019, at 2:00 pm in the Director's office at DITMS. The meeting was chaired by Director Dr. B.S.Jadhav. The following Agenda Items were discussed during the meeting and it was unanimously resolved to implement the same.

Agenda	Resolutions
1. To read and confirm minutes of the last meetings.	Minutes of the previous meeting were confirmed.
2. To discuss the Manual Framework of NAAC	The IQAC coordinator explained and gave information to all the criteria heads about the Manual Framework of NAAC. It was resolved that every criteria head needed to study the manual Carefully.
3. To attend the workshops organized by Parent Institute	It was resolved that the IQAC team would attend the workshops for getting proper insights into the NAAC accreditation process.
4. To opt for quality MoU's.	It was discussed and resolved that quality MoU's should be created which could offer employable skills and update knowledge.
5. To discuss and design Perspective plan for the period of 2019-24.	The rough sketch of perspective plan 2019-2024 was prepared under the guidance of the Chair and after discussion it was resolved to present it before CDC for approval.
6. To form a student Association.	It was resolved that a student association should be formed, as the constitution of the council couldn't be done because the circulars of Govt. Maharashtra stands by arrangement for involving the students into the

	administration. IQAC therefore proposed the Constitution of Student Association for BBA,BCA and BSc.(CS)For motivating and taking the initiative in the student development program.
6. Any other discussion with the permission of the chairman.	_____

The meeting was adjourned after the vote of thanks to the chair.


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Dr. Bhaskar S. Jadhav
Director

Date: 11th Feb, 2020

NOTICE

All the IQAC members are hereby informed that the meeting is scheduled to be held on 12th Feb., 2020 in the Director's office at 2:00 pm. The brief agenda of the meeting is as follows:-

Agenda

1. To read and confirm minutes of the last meetings.
2. To discuss and design Feedback systems for all stakeholders.
3. To take follow up of AISHE report submission, MIS submission and Academic audit
4. Any other discussion with the permission of the chairman.


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Minutes of the Meeting

Meeting No

Date 12th Feb, 2020

Time 2:00 pm

Present Members: 14

Dept/Committee: IQAC

The meeting of the internal quality assurance cell for the Academic year 2019-20 was held on 12th Feb., 2020, at 2:00 pm in the Director's office at DITMS. The meeting was chaired by Director Dr. B.S.Jadhav. The following Agenda Items were discussed during the meeting and it was unanimously resolved to implement the same.

Agenda	Resolutions
1.To read and confirm minutes of the last meetings.	Minutes of the previous meeting were confirmed.
2. To discuss and design Feedback systems for all stakeholders.	After the discussion it was resolved that a feedback system should be developed for all stakeholders.
3.To take follow up of AISHE report submission, MIS submission and Academic audit	After discussion it was decided to take follow up and all program coordinators are instructed to take initiative to fill the information and complete the report asper the schedule mentioned.
4. Any other discussion with the permission of the chairman.	It was guided and suggested by the Director and IQAC coordinator that all program coordinators need to collect syllabus completion reports from all the teachers and submit them to IQAC.

The meeting was adjourned after the vote of thanks to the chair.


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